

**JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES**

**BOARD OF COMMISSIONERS'  
ELECTRIC DIVISION MEETING MINUTES**

**April 9, 2025**

The electric division regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday April 9, 2025, at 4:30 PM.

**AGENDA ITEM #1 CALL TO ORDER:**

Chairman Demicco announced the meeting in session at 4:33 PM with Commissioners Ken Comfort, Timothy Sharkey, and Elier Alvarado, Director of Utilities, present. Also in attendance was Todd Sklodosky recording, and members of the public.

**AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 12, 2025.**

Chair. Demicco made the motion to approve the minutes of the regular meeting on March 12, 2025. Motion seconded with All **in favor; motion carried.** Commissioner Comfort abstained.

**AGENDA ITEM # 3 READING OF COMMUNICATIONS.**

Director Alvarado made mention of a thank you card for flowers from retiree Linda Reagan.

**AGENDA ITEM #4 REPORTS FROM OTHER COMMISSIONERS.**

Chair. Demicco made mention that he attended a CMEEC meeting, and a special GWPCA meeting.

**AGENDA ITEM # 5 ADDRESS PUBLIC CONCERNS.**

Director Alvarado made mention of a customer concern on Ashland St. regarding a tree on personal property. The conclusion is that the homeowner is responsible for obtaining his own tree agency should the person(s) want it cut down.

**AGENDA ITEM # 6 DISCUSS AND TAKE APPROPRIATE ACTION ON BOROUGH ALLOTMENT FOR NEXT FISCAL YEAR.**

In addition to street light reimbursement to the Borough Chair. Demicco made the motion to grant an additional annual allotment of \$110,000.00 to be paid quarterly as funds permit. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM # 7 DISCUSS BUDGET.**

Director Alvarado handed out the proposed electric division budget along with a power point presentation on losses mainly due to bad debt. Chair. Demicco made the motion to accept the 2025-2026 budget as presented. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM # 8 DISCUSS AND TAKE APPROPRIATE ACTION ON AUDIT PRICING PROPOSAL FOR THE ELECTRIC DIVISION.**

Director Alvarado briefed the Board on how many auditing agencies he went out for request for proposals, and that Costello Company came in significantly less. Chairman Demicco made the motion to award the 2025-2026 contract to Costello Company. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM # 9 DISCUSS AND TAKE APPROPRIATE ACTION ON COLLECTION SERVICES.**

Director Alvarado made mention of the request for proposals sent out to collection agencies. The recommendation was made to use Atlantic Collection Agency, Inc. Chairman Demicco made the motion to begin using the agency and to start the process on collection of bad debt. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM # 10 DISCUSS DISCLAIMER OF IBEW LOCAL 42 WITH THE JCDPU CLERICAL UNIT.**

Mention was made that the IBEW Local 42 will no longer be representing the clerical personnel as of June 30, 2025.

**AGENDA ITEM # 11 DISCUSS TERMS AND CONDITIONS AGREEMENT.**

Director Alvarado briefed the Board that a switch from Breezeline to Frontier for internet will allow for savings to the company.

Discussions were made regarding the JCDPU website and fees associated with changing companies to CivicPlus that would enhance overall performance. Commissioner Comfort made the motion to switch to CivicPlus. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM # 12 OTHER BUSINESS.**

Mention was made that the lineman did a count of American flags to be replaced and sent to the Borough.

The Board was advised that the Rt. 164 & 138 pole has been replaced.

Fraudulent calls to customers trying to collect money was made mention.

After discussions on a PCA increase Chairman Demicco made the motion to increase the PCA fee to .00900 for May 2025's billing. Motion seconded with All **in favor; motion carried.**

Discussions regarding a possible 2-3% increase for the next two to three years was discussed with the first increase at or around November 2025 timeframe.

**AGENDA ITEM # 13 NEW BUSINESS.**

The final pension payment to retiree D. Bingell through Heritage Benefits was made mention.

**AGENDA ITEM # 14 EXECUTIVE SESSION.**

Chair. Demicco made the motion to enter the executive session at 5:31 PM. Motion seconded with All **in favor; motion carried.** Regular session was re-entered at 5:42 PM. (No motions were made in the Executive Session.).

**AGENDA ITEM # 15 ADJOURN.**

Chairman Demicco made the motion to adjourn at 5:43 PM. Motion seconded with All **in favor; motion carried.**

Respectfully submitted by,



Todd A. Sklodosky  
Secretary to the Board